

Terma North America (TNA), the US subsidiary of Denmark based Terma A/S, is searching for a highly qualified **Buyer/ Planner** to join our team of exceptionally dedicated professionals in an exciting and rewarding fast paced highly successful company. Leveraging the outstanding Terma reputation and our strong relationship with the US DoD, Homeland Security and large Prime Contractors for more than three decades, Terma has developed a significant presence in the U.S. as provider of mission critical solutions for aerospace, defense and security sectors. We are known as an independent, agile, and fast responding partner for mission customized solutions. For further information, please visit www.terma.com.

Location: Warner Robins, Georgia

The Challenge:

The Buyer/ Planner will be responsible for source selection and procurement functions directly associated with the company's needs for indirect materials and services, fixed assets and tooling, and select production materials and services.

Job Requirements:

- Procurement of all indirect and low complexity direct materials needed to support TNA facilities and programs.
- Developing procurement files in support of TNA policy and procedures and AS9100 standards.
- Work closely with requestors to ensure compliance with requirements.
- Confers with suppliers and analyzes supplier's capabilities to determine factors that affect prices and determines lowest cost consistent with quality, reliability, and ability to meet required schedules.
- Reviews supplier capabilities and ensures compliance to all internal policies and procedures.
- Reviews proposals, negotiates prices, selects or recommends suppliers, follows up on orders placed, verifies delivery, approves payment, and maintains necessary records.
- Prepares and publishes monthly supplier performance metrics utilizing IFS system data.
- Initiates corrective action with TNA leadership on suppliers performing below set standards.

Qualifications:

Minimum Education and Experience:

- High School diploma or GED with a minimum of 2 years of progressively responsible purchasing and materials control experience

Required Skills and Experience:

- Proficient with Microsoft Office Suite
- Ability to prioritize assignments and multi-task under pressure of deadlines
- Ability to compile and analyze data to determine feasibility of buying products and to establish price objectives.
- Ability to work in a multi-disciplinary team environment
- Strong oral and written communication skills

Preferred Skills and Experience:

- Bachelor degree in Business, Economics or related field
- Experience with IFS
- Experience working in the US Aerospace, Government Contracting or Defense industry

To Apply: Send resume to Terma North America, Inc. – employment@termana.com



Terma North America, Inc. is an Equal Opportunity/ Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin, and requires affirmative action to ensure equality of opportunity in all aspects of employment. Executive Order 11246, as amended, protects applicants and employees from discrimination based on inquiring about, disclosing, or discussing their compensation or the compensation of applicants or employees.